**RFP 20-01 Questions and Answers**

1. Should item B. on page 7 read “Transit Management Technologies Implementation Assistance Task Specifications” instead of “Transit Management Technologies Procurement Assistance Task Specifications?”

**Answer:** Yes. Item B on page 7 should read “Transit Management Technologies Procurement Assistance”.

1. In Item III. Contents of Proposals on page 9, the RFP states that one (1) original set and four (4) copies, on 8 ½” x 11” white paper, of the consultant’s proposal is required. Would Gadbout consider waiving this requirement given the limitations in hours of available printing and shipping establishments?

**Answer:** Gadabout will waive the additional copies required, but will still need one original copy for signatures.

1. On the Official Proposal Form, there is a requirement for a company seal.  If the proposing firm does not have a seal can the requirement for the seal be waived?

**Answer:** Yes. If a company does not have a seal this requirement will be waived.

1. On the Price Proposal Form, it indicates that the proposer provides “A. Cost for Phase II as outlined in Section II Scope.”  Should this read “A. Cost for Phase **III** as outlined in Section II Scope” instead?

**Answer:** The RFP should read “A. Cost for Phase III as outlined in Section II Scope.”

1. On the Price Proposal Form, it indicates that the proposer provides an “Hourly Rate” along with other information.  Is it okay if this is the Fully-Burdened Labor Rate (meaning that overhead and G&A is already added into the hourly rate)?

**Answer:** Yes. The proposer may list the fully-burdened labor rate which includes overhead into the hourly rate.

1. Have Phase I and II already happened?

**Answer:** Yes. Phase I and II have already occurred.

1. Is Gadabout willing to share the selected vendor for the IT Project?

**Answer:** Gadabout is currently in contract negotiations and not able to share who the vendor is at this time.

1. Should the proposer include the additional time and materials or overall project cost?

**Answer:** Yes. The vendor should include time and materials cost for the project.

1. Is Gadabout looking for other platforms for virtual meetings?

**Answer:** Gadabout currently uses Zoom and Free Conference Call for virtual meetings. We would consider other platforms should the proposer recommend one, however the proposer should still be able to work with one of the two that Gadabout currently uses.